

**ARAC Minutes**  
**10/17/19 6-7:30pm**

Present: Alyna Khan, Andy Wen, Asmaa El-Ghazali, Heidi Combs, Janelle Clauser, Lee McKoin, Liz Stein, Mark Snowden, Melinda Frank, Meryl Yang, Raye Maestas

- Day of meeting – move to SECOND Thursday of month
- Committee membership
  - Increase involvement from regions by possibly sending invitations to each states' students separately, not just as a MD class
  - ARAC meetings should be on CEDI calendar too – ask Leo
  - There needs to be clarity on level of commitment expected from co-chairs, which should be as low-barrier as possible
- Melinda suggested an idea to print handouts to new students who join as an informative doc
- Meryl to add two docs from Liz and Mark and minutes on ARAC website
- Liz to write proposal to curriculum committee for Dec presentation, asking curriculum to make ARAC required reading before orientation immersion
  - Possible reading is Inclusion: The Politics of Difference in Medical Research by Steven Epstein
- Possible presentations for future ARAC meetings: Admissions Nov, Curriculum Dec, Jan ?
- Schedule lunch book/chapter reading time during the day when interviews are not in session for about 50 people
- Town hall Oct 2020– invite others outside ARAC. Promote at Deans AA meeting
  - From previous town hall, subcommittees to recap these sections from previous minutes:
  - Heidi - Curriculum
  - Liz - Admissions
  - Lee, Raye - Faculty development